

Annual Procurement Plan For The Year 2021-22

(Under Rule 8 of the Punjab Procurement Rules 2014)

Name of the Procuring Agency: PUNJAB CURRICULAM & TEXTBOOK BOARD, LAHORE

1	2	3	4	5	6	7.0	8	9.0	10	11	12	13	14	15	16	17	18
Sr. No.	Procurement Name	Procurement Description	Quantity (Where Applicable) / Scope of Work	Procurement Type**	Procurement Category***	Funds (Rupees in Million)	Sources of Funds (ADP or Non ADP)	Tentative Estimated Cost (Rupees in Million)	Procurement Method****	Procurement Procedure*****	Tentative Timings of Procurement****	Tentative Date of Procurement Advertisement	Tentative Date of Evaluation Report Announcement	Tentative Date of Contract Award	Tentative Delivery Schedule	Tentative Date of Completion	Remarks
1	Purchase of Transport	2 No Toyota Hilux(Single Cabin),1 No Toyota Hilux(Double Cabin)Revo, 2 No Cars 1300 CC		Goods	Local	20.0	Non ADP	20.0	Direct Contracting	Single Stage Two Envelope	3rd Quarter	Tuesday, 1 March 2022	Tuesday, 1 March 2022	Thursday, 28 April 2022	Tuesday, 28 June 2022	Thursday, 30 June 2022	
2	Purchase of Furnitures	Executive Chairs,Executive Tables, Office Chairs,Office Tables,Vistors Chairs		Goods	Local	6.0	Non ADP	6.0	Tender	Single Stage Two Envelope	1st Quarter	Monday, 19 July 2021	Friday, 13 August 2021	Thursday, 23 September 2021	Thursday, 7 October 2021	Thursday, 30 June 2022	
3	Purchase of office equipment & machinery	5 No Photocopier Machine, 15 No UPS,15 No Batteries, 1 No Generators 50 KVA etc.		Goods	Local	8.0	Non ADP	8.0	Tender	Single Stage Two Envelope	2nd Quarter	Friday, 1 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022	
4	Purchase of Computer/Printer/Laptops	Printers, Computers,Laptops etc		Goods	Local	3.0	Non ADP	3.0	Tender	Single Stage Two Envelope	2nd Quarter	Monday, 4 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022	
5	Security Measures Equipment/CCTV	procurement and instalation of CCTV Camra for PCTB office for security purpose.		Goods	Local	3.0	Non ADP	3.0	Tender	Single Stage Two Envelope	1st Quarter	Wednesday, 28 July 2021	Thursday, 12 August 2021	Monday, 23 August 2021	Friday, 10 September 2021	Thursday, 30 June 2022	
6	Installation of Water Filtration Plant for PCBT	water filtration plant		Goods	Local	1.5	Non ADP	1.5	Tender	Single Stage Two Envelope	3rd Quarter	Tuesday, 1 March 2022	Monday, 18 April 2022	Thursday, 28 April 2022	Tuesday, 28 June 2022	Thursday, 30 June 2022	
7	Office Stationary	Papers,note sheets,penciles, register, etc		Goods	Local	6.0	Non ADP	6.0	Tender	Single Stage Two Envelope	1st Quarter	Thursday, 26 August 2021	29 September 2021	15 October 2021	10 November 2021	Thursday, 30 June 2022	
8	Special Repaires & Maintence of Office Building	Paint, Boundries walls,Main Gate and Pillars,Shades, Wash rooms,Renovati on of Library Hall,renovation of Kitchen,		works	Local	10.0	Non ADP	10.0	Quotation	Single Stage One Envelope	2nd Quarter	Wednesday, 6 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022	
9	Special Repaires & Maintence of Warehouse	Repaire and Maintenance of two godown		works	Local	25.0	Non ADP	25.0	Direct Contracting	Single Stage Two Envelope	2nd Quarter	Friday, 8 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022	

10	Repairs of Furniture & Fixtures	Repairs Work, Chairs, Tables, Cabinets, Sofa Sets etc.		works	Local	0.5	Non ADP	0.5	Quotation	Single Stage One Envelope	1st Quarter	Tuesday, 3 August 2021	Friday, 20 August 2021	Tuesday, 21 September 2021	Tuesday, 19 October 2021	Thursday, 30 June 2022	
11	Repairs of Office Equipment & Machine	AC, Photocopy Machine, UPS, Generators etc.		works	Local	1.0	Non ADP	1.0	Quotation	Single Stage One Envelope	1st Quarter	Thursday, 1 July 2021	Monday, 26 July 2021	Friday, 13 August 2021	Tuesday, 31 August 2021	Thursday, 30 June 2022	
12	Maintenance of Transport	Repair and Maintenance work of vehicles		works	Local	3.0	Non ADP	3.0	Quotation	Single Stage One Envelope	1st Quarter	Monday, 9 August 2021	Wednesday, 25 August 2021	Friday, 17 September 2021	Friday, 15 October 2021	Thursday, 30 June 2022	
13	Maintenance of Automatic Telephone Exchange	Repair and Maintenance work of		works	Local	0.5	Non ADP	0.5	Quotation	Single Stage One Envelope	1st Quarter	Wednesday, 11 August 2021	Friday, 27 August 2021	Tuesday, 28 September 2021	Wednesday, 27 October 2021	Thursday, 30 June 2022	
14	Maintenance of Computer/Printers	Computers, Laptops, Printers etc.		works	Local	1.5	Non ADP	1.5	Quotation	Single Stage One Envelope	1st Quarter	Friday, 13 August 2021	Tuesday, 31 August 2021	Thursday, 30 September 2021	Monday, 25 October 2021	Thursday, 30 June 2022	
15	Law Charges	payment of legal charges against court cases		Services	Local	0.5	Non ADP	0.5	Quotation	Single Stage One Envelope	1st Quarter	Monday, 16 August 2021	Wednesday, 8 September 2021	Thursday, 30 September 2021	Friday, 22 October 2021	Thursday, 30 June 2022	
16	Fee for Services	payment of services charges against hiring of misc services		Services	Local	0.5	Non ADP	0.5	Quotation	Single Stage One Envelope	1st Quarter	Wednesday, 18 August 2021	Friday, 10 September 2021	Monday, 4 October 2021	Monday, 1 November 2021	Thursday, 30 June 2022	
17	Entertainment Charges	expenditures on refreshment of Board and Committee meeting		Goods	Local	3.0	Non ADP	3.0	Quotation	Single Stage One Envelope	1st Quarter	Friday, 20 August 2021	Tuesday, 14 September 2021	Tuesday, 5 October 2021	Tuesday, 9 November 2021	Thursday, 30 June 2022	
18	Training of Staff	Training of PCTB staff, MPDD, PRA and PPRA.		Services	Local	2.0	Non ADP	2.0	Quotation	Single Stage One Envelope	1st Quarter	Monday, 23 August 2021	Thursday, 16 September 2021	Thursday, 14 October 2021	Wednesday, 17 November 2021	Thursday, 30 June 2022	
19	Misc. Expenditures (Store item)	procurement of janitorial items, tissue, air freshner etc		Goods	Local	5.0	Non ADP	5.0	Quotation	Single Stage One Envelope	1st Quarter	Wednesday, 25 August 2021	Monday, 20 September 2021	Friday, 15 October 2021	Friday, 12 November 2021	Thursday, 30 June 2022	
20	Payment of Title Covers for single Textbooks	PROCUREMENT OF TITLE COVERS OF PRIMERS/JACKET/TEXTBOOKS/SRM/TEACHER GUIDES ETC. FOR ACADEMIC SESSION 2022-23 AND PRACTICAL NOTEBOOKS FOR ACADEMIC SESSION 2021-22		Goods	Local	200.7	Non ADP	200.7	Tender	Two Stage Two Envelopes	1st Quarter	Saturday, 17 July 2021	Thursday, 9 September 2021	Thursday, 23 December 2021	Monday, 14 February 2022	Thursday, 30 June 2022	
21	Payment of Bills to Bidders for PMIU for supply of Premer/Jackets/PNBs	PROCUREMENT OF PRIMERS/JACKET/TEXTBOOKS/SRM/TEACHER GUIDES ETC. FOR ACADEMIC SESSION 2022-23 AND PRACTICAL NOTEBOOKS FOR ACADEMIC SESSION 2021-22		Goods	Local	4928.6	Non ADP	4928.6	Tender	Single Stage Two Envelopes	1st Quarter	Saturday, 17 July 2021	Monday, 20 September 2021	Monday, 24 January 2022	Thursday, 7 April 2022	Thursday, 30 June 2022	

22	Purchase of Papers	Procurement of offset printing papers for single textbooks, supplementary reading material (SRM) of PCTB publishers		Goods	Local	984.0	Non ADP	984.0	Tender	Single Stage Two Envelopes	1st Quarter	Friday, 16 July 2021	Monday, 20 September 2021	Saturday, 23 October 2021	Tuesday, 7 December 2021	Thursday, 30 June 2022
23	Installation of Paper Testing Lab	Procurement of paper testing equipment for paper testing lab of PCTB		Goods	Local	10.0	Non ADP	10.0	Tender	Single Stage Two Envelopes	2nd Quarter	Saturday, 16 October 2021	Friday, 19 November 2021	Tuesday, 7 December 2021	Monday, 7 February 2022	Thursday, 30 June 2022
24	Payment printing charges (PEF, PEMA, Literacy, PWP)	PROCUREMENT OF PRIMERS/JACKETS/TEXTBOOKS/SRM/TEACHER GUIDES ETC. FOR ACADEMIC SESSION 2022-23 AND PRACTICAL NOTEBOOKS FOR ACADEMIC SESSION 2021-22		Goods	Local	1022.4	Non ADP	1022.4	Tender	Single Stage Two Envelope	1st Quarter	Saturday, 17 July 2021	Monday, 20 September 2021	Monday, 24 January 2022	Thursday, 7 April 2022	Thursday, 30 June 2022
25	Pr Press Material Charges	making of positive,		works	Local	5.0	Non ADP	5.0	Quotation	Single Stage One Envelope	1st Quarter	Thursday, 8 July 2021	Thursday, 26 August 2021	Tuesday, 28 September 2021	Friday, 22 October 2021	Thursday, 30 June 2022
26	Development of Manuscripts	payment of author/firm charges, composing, and auditor charges		services	Local	10.0	Non ADP	10.0	Tender	Single Stage Two Envelope	2nd Quarter	Thursday, 14 October 2021	Thursday, 18 November 2021	Wednesday, 15 December 2021	Friday, 31 December 2021	Thursday, 30 June 2022
27	Royalty to Authors	payment of royalty to authors		services	Local	10.0	Non ADP	10.0	Quotation	Single Stage One Envelope	3rd Quarter	Monday, 3 January 2022	Tuesday, 25 January 2022	Wednesday, 16 February 2022	Friday, 18 March 2022	Thursday, 30 June 2022
28	Intellectual Property Rights	purchase of copy rights of textbooks		services	Local	5.0	Non ADP	5.0	Quotation	Single Stage One Envelope	2nd Quarter	Thursday, 14 October 2021	Thursday, 18 November 2021	Wednesday, 15 December 2021	Friday, 31 December 2021	Thursday, 30 June 2022
29	Review of Private Books	payment to reviewer of private books		services	Local	10.0	Non ADP	10.0	Quotation	Single Stage One Envelope	1st Quarter	Thursday, 8 July 2021	Thursday, 26 August 2021	Tuesday, 28 September 2021	Friday, 22 October 2021	Thursday, 30 June 2022
30	Formation and uploading of Curricula	development of Curricula		Services	Local	20.0	Non ADP	20.0	Direct Contracting	Single Stage Two Envelope	3rd Quarter	Monday, 3 January 2022	Tuesday, 25 January 2022	Wednesday, 16 February 2022	Friday, 18 March 2022	Thursday, 30 June 2022
31	Development of Training Material	training material for development of curricula		Services	Local	1.0	Non ADP	1.0	Tender	Single Stage Two Envelope	2nd Quarter	Friday, 1 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022
32	Printing of Curricula and Training Material	printing charges of curricula		works	Local	2.0	Non ADP	2.0	Tender	Single Stage Two Envelope	1st Quarter	Monday, 19 July 2021	Tuesday, 3 August 2021	Thursday, 23 September 2021	Thursday, 7 October 2021	Thursday, 30 June 2022
33	Research Studies	expenditures on research study		works	Local	2.0	Non ADP	2.0	Tender	Single Stage Two Envelope	2nd Quarter	Friday, 1 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022
34	Development of Financial Accounting System	Procurement of Accounting software for PCTB		Goods	Local	10.0	Non ADP	10.0	Tender	Single Stage Two Envelope	3rd Quarter	Tuesday, 1 March 2022	Friday, 25 March 2022	Monday, 11 April 2022	Thursday, 26 May 2022	Thursday, 30 June 2022
35	Development of Complete ICT System for PCBT	Installation of Complete networking system in PCBT premises		Goods	Local	20.0	Non ADP	20.0	Tender	Single Stage Two Envelope	2nd Quarter	Friday, 1 October 2021	Friday, 29 October 2021	Friday, 26 November 2021	Wednesday, 15 December 2021	Thursday, 30 June 2022
36	Development of Insaf Academy	Development of Insaf Academy		Goods	Local	180.0	Non ADP	180.0	Tender	Single Stage Two Envelope	1st Quarter	Monday, 19 July 2021	Tuesday, 3 August 2021	Thursday, 23 September 2021	Thursday, 7 October 2021	Thursday, 30 June 2022

* The Annual Procurement Plan shall be prepared on the basis of available resources.

** Procurement Type means, Goods, Works, Services & Consultancy Services.

*** Procurement Category means Local or International Procurement.

**** Procurement Method means Petty Purchases/ Quotations (without Quotation/Three)/Tender/Direct Contracting/Negotiated tendering (Rule 59).

***** Procurement Procedures means Single Stage One Envelop/ Single Stage Two Envelop/Two Stage Two Envelop (Rule 38).
***** Timings of Procurement means 1st Quarter/ 2nd Quarter/ 3rd Quarter/ 4th Quarter

Prepared BY
Name
Designation

Checked BY
Name
Designation

Approved BY
Name
Designation