

Director (Manuscripts)

**OFFICE ORDER**

By the approval of the Board of Governors in its 43<sup>rd</sup> meeting held on 27.08.2017, the Managing Director, Punjab Curriculum & Textbook Board, Lahore has been pleased to accord approval of the following rules/rates for payment to authors, editors and translators with the observation that one person can only be assigned only one role in this regard i.e. author or editor or reviewer.

- (i) The revised/approved rules/rates of royalty for the authors will be paid in two modes, one as smart lump sum package (once) on the completion of the job and the other on annual basis by calculating using the formula (rate per grade, per page & per print) as given below:

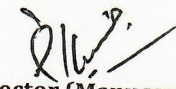
Grade	Approved/revised package	
	Smart lump sum package (Rs)	Annual Royalty be calculated (in Rs) using the formula
I - III	4,00,000/-	0.001 x No. of Pages x No. of prints
IV - V	500,000/-	0.002 x No. of Pages x No. of prints
VI - VIII	800,000/-	0.004 x No. of Pages x No. of prints
IX - X	1000,000/-	0.005 x No. of Pages x No. of prints
XI - XII	1500,000/-	0.01 x No. of Pages x No. of prints

**Note:**

1. In addition to the royalty packages mentioned above, PCTB will also pay expenses of composing, designing and illustration work as per Board's approved rates to the authors on the approval of the manuscript.
2. PCTB may provide subsidy in the prices of textbooks printed in small number. Furthermore, it may also bear expenses of pre-press as subsidy and may not include in the price.

- (ii) Remuneration for editors(s) on lump sum basis (once) and translator(s) on per page basis (once) is approved as under:

Grade	Approved/revised package	
	Remuneration for Editor(s) be distributed as per proportion of work (Rs.)	Remuneration for Translators be calculated on per page basis as under (Rs.)
I - III	Rs.100,000/-	Rs.500/- per page
IV - V	Rs.250,000/-	Rs.600/- per page
VI - VIII	Rs.300,000/-	Rs.700/- per page
IX - X	Rs.500,000/-	Rs.800/- per page
XI - XII	Rs.700,000/-	Rs.1000/- per page

  
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Endst. No. & Date even:

1. Director (Admin/Finance/Curriculum/Production)
2. Deputy Director (M.S/ H/ Graphics/ Fin/ Prod)
3. Chief Audit Officer
4. S.S/S.S./A.S.S.
5. PS to Managing Director.