


**TECHNICAL EVALUATION CRITERIA FOR PROCUREMENT OF STATIONERY ITEM (PAPER)
FOR THE FINANCIAL YEAR 2022-23**

Sr. No.	List of Mandatory Documents		Name of Firm & Status of meeting Requirements (Yes/No)			
			Multi Works	Business 2 Business Solution	Imran Brothers	Gul Impex
1.	Registration Certificate	Registration of Firm/ Company/ Distributor/ Dealer duly supported with documentary evidence.	Yes	Yes	Yes	No
2.	Original receipt of purchase of tender	Original receipt for purchase of bidding document attached with technical bid	Yes	Yes	Yes	Yes
3.	Bid Security	Copy with Technical Bid and original with financial bid	Yes	Yes	Yes	Yes
4.	National ID Card	Copy of valid CNIC	Yes	Yes	Yes	Yes
5.	NTN/GST and ATL	The bidder must provide the NTN/GST registration certificate and proof of enlistment on the active tax payer list (ATL) available on Federal Board of Revenue (FBR) Website.	Yes	Yes	Yes	Yes
6.	Financial Capacity of Firm	The Firm shall provide minimum 2 million Annual Sales Turnover / Gross Revenue of Financial Year 2020-21 in form of FBR Tax Return	Yes	Yes	Yes	No
7.	Acceptance of terms and conditions of bidding documents	The bidder shall have to provide undertaking on stamp paper worth of Rs. 100/- for acceptance of terms & conditions of SBD	Yes	Yes	Yes	Yes
8.	Specific Experience of Firm	Supplier having at least two years supply experience to the Public Sector organizations (The supplier shall submit purchase order)	Yes	Yes	Yes	Yes
9.	Provision of Black listing certificate	The Bidder shall have to provide undertaking on stamp paper worth Rs. 100/- that company / firm has never been blacklisted or disqualified either by any Government Department / Agency / Authority.	Yes	Yes	Yes	Yes
10.	Professional Tax Certificate	Payment of Professional Tax for the financial year 2020-21.	Yes	Yes	Yes	Yes
11.	Provision of Quoted items (Paper Reams)	The bidder shall have to provide the sample of quoted items	No	Yes	No	No
12.	Quoted Sample Analysis	Legal Size (8.5"x14") Ream 80 GSM Sheets in Ream 500 Grammage = 80 GSM A4 size Ream 70 GSM Sheets in Ream 500 Grammage = 70 GSM A4 size Reams 80 GSM Sheets in Ream 500 Grammage = 80 GSM	No (Paper Ream not Received)	Yes	No (Paper Ream not Received)	No (Paper Ream not Received)
13.	Recommendations	Recommendations of Technical Evaluation Team	Not-Qualified	Qualified	Not-Qualified	Not-Qualified


Assistant Secretary (Paper)
Member


Assistant Secretary (Procurement)
Member


Deputy Director (Paper)
Convener