



Punjab Curriculum and Textbook Board, Lahore



Mechanism and Timeframe for Issuance of NOCs in respect of Draft Manuscripts of Textbooks / Supplementary Reading Material developed by the Private Publishers for Grades Pre-I to V under Single National Curriculum - 2020

The Punjab Curriculum and Textbook Board (PCTB) in pursuance of the approval of competent authority, hereby notifies the following mechanism and timeframe for issuance of the "No Objection Certificates (NOCs)" in respect of the Draft Manuscripts of Textbooks and Supplementary Reading Material (SRM) developed and submitted by Private Persons (Authors, Editors, Publishers) under the provisions of "Scheme for Development of Textbooks and Supplementary Reading Material-2021" as per Single National Curriculum (SNC)-2020 for Grades Pre-I to V for Academic Session 2021-22:

1. Different External Review Committees (ERCs), five members each, will be uploaded on PCTB website. The private publishers will be allowed to pick-up one of the ERCs for the external review of the draft manuscripts of the Textbooks / SRM and will get Clearance Certificate from the ERC as per TORs mentioned in the "Scheme for Development of Textbooks and Supplementary Reading Material-2021". The charges of this review will be settled by the concerned publisher itself (No charges for PCTB).
2. The private publisher will submit the draft manuscripts of Textbooks / SRM to Muttahida Ulema Board (after clearance from ERC) and will get the Clearance Certificate at its own. The charges of this review will be settled by the concerned publisher itself (No charges for PCTB).
3. The private publisher will submit the Clearance Certificates of ERC and Muttahida Ulema Board to PCTB along with the draft manuscript for further process.
4. The Internal Review Committee (IRC) of PCTB will conduct the internal review of draft manuscripts of Textbooks/ SRM as per TORS mentioned in the "Scheme for Development of Textbooks and Supplementary Reading Material-2021" and the concerned Convener of IRC will present the draft manuscript of Textbook/ SRM to "BOARD" along with Clearance Certificates of IRC, ERC and Muttahida Ulema Board for issuance of NOC (No charges for PCTB).
5. PCTB in its "BOARD" meeting will accord approval of No Objection Certificate (NOC) for the draft Textbook / SRM. PCTB charges will be Rs. 10,000/- only per NOC for the draft Textbook/ SRM.
6. The private publisher will be bound to get NOC renewal from PCTB on annual basis
7. The last date for submission of list of draft Textbook / SRM Manuscripts (to be processed) to PCTB was 31.03.2021 instead of 15.04.2021 as advertised by PCTB in national dailies on 31.01.2021.
8. Whereas, the PCTB was all set to receive the manuscripts till 15th of April, 2021 and issue NOCs by the end of May, 2021, different requests were received from Textbook Publishers Association (TPA) and UK Publishers (i.e. Oxford & Cambridge University Presses), upon which now, the timelines for issuance of NOCs will be as under:
 - i. The Draft Textbook Manuscripts which will be received till 30th April, 2021 along with two Clearance Certificates (i.e. from ERC and MUB) will be issued NOC by 31st May, 2021.
 - ii. The Private Publishers who will submit their Draft Textbook Manuscripts after 30th April, 2021 till 31st May, 2021, duly cleared by ERC and MUB, will have to furnish an undertaking to express their willingness for getting NOCs by 30th June, 2021, which will be issued accordingly.
 - iii. The Draft Manuscripts which will be submitted after 31st May, 2021 will be dealt with for issuance of NOCs after 1st July, 2021 as a regular process, and so forth so on.

- iv. The NOCs for Draft SRM will be issued by PCTB on first come first serve basis after passing through the same process.
 - v. The Draft Manuscripts of SRM containing less than 50 pages will be dealt through Rapid Assessment Mechanism by the "Internal Review Committees" and will be referred to External Review Committee (ERC) / Muttahida Ulema Board (MUB), if necessary.
9. The External Review Committees in respect of all the subjects have been uploaded on the website of the PCTB on 31st March, 2021.
 10. The UK Publishers, while developing draft Textbooks as per SNC, may be allowed to adopt the Style Guide of their concerned University. However, local publishers shall adopt the Style Guide of PCTB.
 11. All terms and conditions regarding approval of the draft Textbook / SRM Manuscripts for printing and publication, including the condition of pricing of books and 7.5% MMC etc, are withdrawn for the time being.

Dr. Abdullah Faisal

(Director Manuscripts)

Punjab Curriculum and Textbook Board, Lahore

21 E / II, Gulberg III, Lahore, Phone: (042) 99230681, Fax: (042)99230679

Website: www.pctb.gov.pk